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### **Fee Policy Acknowledgement:**

We look forward to planning your surgery with you! In order to assure smooth and timely scheduling and pre-operative planning we have the following policies you need to be aware of.

#### **Deposit:**

A deposit is required to initially secure a surgery day. Full payment will be needed to lock the actual surgery date and time. This is due 21 business days before your surgery happens. If you are unable to fully pay for surgery at that time your surgery date will be given to another patient and your deposit will be applied as a cancellation fee. This cancellation fee is nonrefundable and the deposit value is fully forfeited.

#### **Full Payment & Surgery Lock Date:**

Full payment for your surgery is required 21 business days before the operation. There are multiple ways to cover this payment (check, debit, money order, bank check, credit card, care credit). Actual cash is not accepted.

Failure to pay for your surgery date at this time will result in loss of the surgery date reservation and forfeiture of your initial deposit.

Cancellations of surgery dates within the lock period will result in a forfeiture of 50% of the collected surgeon fees and 100% of the facility and anesthesia fees. Cancellation or no show with less than 48 hours notice will result in forfeiture of 100% of all fees collected including surgeon fee, facility, anesthesia, and implant if applicable. Return of any remaining funds will require signing a legal release of claim. This late cancellation fee is not refundable.

#### **Date Changes:**

If possible we try to accommodate surgery date changes. These are allowed until 21 business days before your scheduled surgery date. There is a \$500.00 fee to change your day. Changes after the lock date are not allowed and are subject to the late cancellation fee.

I understand completely the above policy and timeline for the scheduling of my surgery and possible fees for cancellations or date changes.

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Signature

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Print Name

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Date